

SCMS Requirements Proposal Form		
Part A (To Be Completed by Management System Owner)		
Date of Proposal:	Management System:	Management System Owner:
Requirement Number, Title, and Date:		
Requirement Source and Description:		
Requirement Justification:		See Continuation Sheet (Attached)
Proposed/Suggested Applicability of the Requirement  SC Federal Organizations?  SC Contractors?		
Is Requirement Mandatory (Required by Law or Regulation) or Discretionary?		Mandatory      Discretionary
If Mandatory, Deadline for Implementation:  If Discretionary, Cost-benefit Analysis:		
MSO Signature and Date Signed:		
Part B (To Be Completed by SCMS Operations Center)		
Date Received by SCMS Operations Center: _____ Date Sent to SCMS Policy Gatekeeper: _____		
Part C (To Be Completed by SCMS Policy Gatekeeper)		
Upon completion return to SCMS Operations Center with copy to MSO		
Response: Fully Approved for Entry into SCMS as a Requirement  Conditionally Approved for Entry into SCMS as a Requirement Required Conditions for Approval:  Rejected/Not Approved for Entry into SCMS as a Requirement  Further Action/Information Required from MSO Action/Information Required by MSO:		
Comments:		
SCMS Policy Gatekeeper, Signature and Date Signed:		